

# European Arboricultural Council

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## BYLAWS

### § 1. NAME AND SECRETARIAT

The association has the name: European Arboricultural Council e.V. (EAC), hereafter designated as the Council.

The Council is a non-profit organization.

The address of the Council is:

Haus der Landschaft, Alexander-von-Humboldt-Str. 4, 53604 Bad Honnef, Germany

The European Arboricultural Council e.V. is registered in the German register of associations. The financial year is the annual year.

### § 2. OBJECTS

To advance and harmonize the arboricultural profession in Europe by means of the following:

- a. To represent the views of all member countries to national or regional governments and the European Union (EU).
- b. To consult with and advise national or regional governments and the EU on preparation of all directives relating to arboricultural matters.
- c. To unify standards within tree care, education, training and safe working practice between member countries.
- d. To promote exchange of research results and technical information between member countries.

### § 3. MEMBERSHIP

- a. The Council is open to all European countries. Only true arboricultural associations can become members. Personal membership is not permitted. Any disputes regarding membership to be resolved by the Executive Committee.
- b. Each European country is entitled to send one or two representatives.

#### **§ 4. EXPIRY OF MEMBERSHIP**

Membership ends:

- a. when a member is disbanded or expires,
- b. through resignation  
The resignation is only permissible at the end of the financial year and has to be communicated to the Secretary by 30th June at the latest in a letter sent by registered post.
- c. through expulsion  
Expulsion can be implemented
  - a) when a member does not fulfil his obligations towards the Council in spite of being cautioned,
  - b) if a member obstructs the activities of the Council or damages the reputation of the Council.

The Annual General Meeting decides with a three quarter majority of the votes about the expulsion of a member.

#### **§ 5. LANGUAGE / MINUTES**

The usual spoken and written language is English.  
Agenda items and resolutions of every meeting of the Council must be documented in written minutes and signed by the chairman of the meeting.

#### **§ 6. GOVERNING BODY**

- a. The Annual General Meeting (AGM) is the highest authority of the Council.  
  
The AGM shall elect the Executive Committee. The serving period is two years.
- b. The Executive Committee shall consist of the Chairman, the 1st Vice-Chairman, the 2nd Vice-Chairman and up to 3 other members of the Council. The choice of Chairman shall rotate between member countries wherever possible.  
  
The Council is represented legally by the Chairman and the 1st Vice Chairman. Each has the power of sole representation.
- c. The Secretary shall be able to speak and write English. The Secretary is not a member of the Council but is periodically appointed by the Council. The Secretary shall hold office for 2 years. The Secretary can be re-appointed.
- d. The quorum of the Executive Committee shall be 3/4 of the members.

## **§ 7. ANNUAL GENERAL MEETING**

There shall be an Annual General Meeting (AGM) presided over by the Chairman. The venue for the AGM shall rotate between European countries. The time and venue for the AGM shall be announced at the previous AGM. The AGM shall be announced in writing at least 2 months in advance and shall have the following agenda:

1. Minutes of the previous AGM
2. The Chairman's report
3. Report from the working groups
4. Presentation of audited accounts and budget
5. Subscription rate
6. Election of Executive Committee (every second year)
7. Election of an Auditor (every second year)
8. Presentation of the arboricultural situation from each member country. Each member country shall submit one written report.
9. Discussion of the motions submitted by members
10. Any other non-voting business
11. Date and venue for the next AGM.

Motions from members shall be received by the Secretary not later than 2 weeks before the meeting.

At the AGM each country has 1 vote. Countries can vote by proxy. No country may carry more than one letter of attorney.

All matters are settled by simple majority. The Bylaws can only be changed if 2/3 of the members are in favour.

A quorum at the AGM is 3/4 of the members including proxy votes.

## **§ 8. EXTRAORDINARY GENERAL MEETING**

The members can be summoned to an Extraordinary General Meeting by the Executive Committee or by more than 50 per cent of the members.

## **§ 9. THE EXECUTIVE COMMITTEE AND WORKING GROUPS**

The Executive Committee shall meet at least twice a year. Any vacancies which arise during the year on the Executive Committee should be filled by members of the Executive Committee. The Council may appoint working groups to investigate, consider and report on any matter relevant to arboriculture. Each working group must include at least 3 Council members.

## **§ 10. FINANCE**

- a. The financial year shall end on the 31st December.
- b. The Council funds derive from membership fees supplemented by subsidies and surplus from activities.
- c. The subscription rate shall be paid annually, not later than 31st March.
- d. The Council members are not liable for Council obligations.
- e. Expenses for Council members and members of the working groups shall be financed by themselves or by their parent organisation wherever possible.
- f. Any expenditure anticipated by working groups will be estimated and presented to Executive Committee for approval.
- g. All financial and banking operations shall take place in the country in which the Secretariat is located.

## **§ 11. SUBSCRIPTIONS**

- a. Each country shall pay a subscription.
- b. Subscription rates shall be agreed at each AGM for the following financial year.

## **§ 12. DISSOLUTION**

A motion to dissolve the Council may only be made at an Extraordinary General Meeting. To effect a dissolution at least 75 per cent of the members present shall vote in favour of the dissolution. If a motion to dissolve the Council is carried by the said majority, the Council's surplus funds, property and assets (if any) shall be disposed of to the International Society of Arboriculture Research Trust.

The first Bylaws were approved at the AGM in Brussels, 20 March 1993.  
These revised Bylaws were approved by the Council on 21 September 1996.  
These revised Bylaws were approved by the Council in Oslo, 23 June 2002.  
These revised Bylaws were approved by the Council in Lowicz, 30 May 2003. The Council approved these bylaws at the AGM in Vienna, 28 May 2005.

The Council approved these bylaws at the AGM in London, 20 May 2006.

London, 20. May 2006




Ole Sejr Jakobsen  
Dansk Trapleje forening, Denmark



Aki Männistö  
Finnish Tree Care Association, Finland

Glen Read   
Norsk Trepleie Forum, Norway

  
de Gourét Litchfield  
Svenska Trädförening, Sweden

  
Falk Dolze  
Interessenvertretung Deutsche Baumpflege,  
Germany

  
Thale Roosien  
Nederlandse Vereniging van Boomverzorgings,  
Netherlands

Prof. Dr. Marek Siewniak  
International Society of Tree Cultivation &  
Protection, Poland

  
William Matthews  
Arboricultural Association, United Kingdom

  
Jacobo Llorens  
Asociación Española de Arboricultura, Spain




Wim Peeters  
Vereniging Boomverzorging V.Z.W., Belgium

ISA-Austria, Austria

Tomislav Vitkovic   
Croatian Arboricultural Council, Croatia

David Hora   
Czech Tree Care Society, Czech Republic

  
Frédéric Mathias  
Société Française d'Arboriculture, France

ISA, Italy

Bund Schweizer Baumpflege, Switzerland

Craig Johnson  
ISA UK&I Chapter, Ireland



Ioan Sbera  
ASFOR, Romania

